

JUSTIFICATION FOR  
SOLE SOURCE PROCUREMENT

Agency: Trident Technical College

Sole source Vendor: Ellucian Company LP, 2003 Edmund Halley Dr, Suite 500, Reston, VA 20191

Based upon the following determination, Agency proposes to acquire the supplies, construction, information technology, and/or services described herein from the Vendor named above per S.C. Code Ann. 11-35-1560 and S.C. Regulation 19-445.2105, Sole Source Procurement.

Description of the Agency need that this procurement meets: Software replacement for an Ellucian EOL (end-of-life) product.

Description of market research Agency performed to determine the availability of products or services that would meet the Agency’s needs: Ellucian Company is the proprietary software vendor of TTC’s college-wide enterprise management system and the Ellucian Experience product. Ellucian is the College’s only software support for all of the Colleague modules including Self-Service Portal, which Self-Service Portal is slated for end-of-life in June 2024 and will no longer be available or supported. Ellucian is the sole source provider for the Colleague suite of products and the ongoing maintenance and support (and services) for those products.

Description of supplies, construction, information technology, and/or services Vendor will provide under the contract: Ellucian Experience SaaS product, consulting and implementation services and training. Experience is Ellucian’s replacement product for the Self-Service Portal. Ellucian Experience is the upgrade path designed by Ellucian for Colleague clients.

Detailed explanation why no other vendor’s supplies, construction, information technology, and/or services will meet the needs of the Agency: The Experience product is an evolutionary replacement for Self-Service Portal and is only available from Ellucian directly. The College requires this product in order to continue to provide students and employees with an intranet portal where they may access self-service operations.

Contract Period: 07/01/23 -06/30/24

Contract Amount: \$58,450.00

Com Code: 20800

*CB Mary Thornley*  
\_\_\_\_\_  
Authorized Signature

Printed Name: Mary Thornley, Ed.D

Title: President

Date: 02/28/23

Blanket sole source: \_\_\_ Yes    X No

Contract \$50,000 or greater. Drug Free Workplace Act (Section 44-107-30 Code of Laws of SC) applies:  
X Yes    \_\_\_ No    \_\_\_JHO\_Buyers Initials

Signed Drug Free Workplace Certification form attached:

X Yes    \_\_\_ No    \_\_\_JHO\_Buyers Initials

Open Trade Certification (on file) or attached    X Yes    \_\_\_ No    \_\_\_JHO Buyers Initials